



PROJECT DOCUMENT REVISION
[Turkmenistan]



Project Title: "Single Window for Export-Import Operations"
Project Number: 00120758
Implementing Partner: State Customs Service of Turkmenistan
Responsible Party: United Nations Conference on Trade and Development
Start Date: 01.01.2021 **End Date:** 31.12.2024.
PB Meeting date: 15 August 2023

Brief Description
<p><i>This cover sheet certifies the extension of the project "Single Window for Export-Import Operations".</i></p> <p><i>Taking into account the inclusion of the Ministry of Adalat of Turkmenistan and the State Committee on Statistics of Turkmenistan, as well as the newly reorganized Ministry of Environmental Protection of Turkmenistan, as the new partners in the "Single Window for Export-Import Operations" project, as well as the need for additional time for their high-quality integration into the "Single Window" system for export-import transactions" and integration with existing information systems used by other government regulatory authorities;</i></p> <p><i>In addition, considering the need to support the operation and maintenance of the Single Window for Export-Import Transactions system and the need for high-quality implementation and operation of the Single Window for Export-Import Operations system, it was decided to:</i></p> <ul style="list-style-type: none"> <i>- To extend the Project Document until December 31, 2024, in order to ensure effective completion of all activities planned under the project without increasing the cost of the project.</i> <i>- revise the Project Document, including the Partnership, and the 2024 Work Plans and the Results Framework (attached).</i> <i>- to keep other terms and conditions of the Project Document unchanged.</i>

Contributing Outcome 2 of the SDCF UN-TKM 2021-2025: By 2025, conditions for sustainable and inclusive economic diversification are strengthened with competitive private and financial sectors, enhanced trade and investment promotion, and the adoption of new technologies



CPD Output 2.1: Public institutions and private sector have strengthened regulatory, institutional, and human capacity for realization of diversification, digitalization, and trade promotion with focus on creation of employment opportunities, including for women and vulnerable groups

Gender marker: GEN1

Total resources allocated:	Government of Turkmenistan¹:	3,760,736 USD
Total budget spent:		2,508,131 USD
Remaining balance of budget:		1,252,605 USD

¹ State budgetary financing is not provided.

Agreed by (signatures):

State Customs Service of Turkmenistan	United Nations Development Programme
 Maksat Hudaykulyyev Chairman	 Tomica Paovic UNDP Officer-in-Charge in Turkmenistan
Date: 18.02.2024	Date: 18.02.2024

United Nations Conference on Trade and Development, Responsible Party
Dmitry Godunov ASYCUDA Regional Coordinator for Central Asia and Eastern Europe
Date:

Partnerships

To achieve main objectives, the project “Single Window for Export-Import Operations” will closely cooperate and establish partnerships with key sectoral and relevant ministries, including:

- State Customs service of Turkmenistan
- Ministry of Finance and economy of Turkmenistan
- Ministry of Trade and foreign economic relations of Turkmenistan
- Ministry of Agriculture of Turkmenistan
- Ministry of Health and medical industry of Turkmenistan
- Ministry of Internal affairs of Turkmenistan
- Ministry of Adalat of Turkmenistan
- Ministry of Environmental protection of Turkmenistan
- State Migration service of Turkmenistan
- Central Bank of Turkmenistan
- State commodity and raw materials Exchange of Turkmenistan;
- State committee on Statistics of Turkmenistan
- Main state service “Turkmestandardlary”
- State concern “Turkmenhimiya”
- Agency “Turkmenaragatnashyk”
- Agency “Turkmenawtoulaglary”
- Agency “Turkmenhowayollary”
- State Chamber of commerce and industry of Turkmenistan
- Union of Industrialists and entrepreneurs of Turkmenistan

During project implementation it was found out that additional partners needed too be added to project and it was confirmed on project board. The State Committee on Statistics of Turkmenistan and the Ministry of Adalat of Turkmenistan, as well as the Ministry of Environmental Protection of Turkmenistan have been added to the list of partners to improve the operation of the Single Window for Export-Import Operations system.

IV. RESULTS AND RESOURCES FRAMEWORK

Intended Outcome 2 as stated in the United Nations Sustainable Development Cooperation Framework (UNSCDF) 2021-2025:

By 2025, conditions for sustainable and inclusive economic diversification are strengthened with competitive private and financial sectors, enhanced trade and investment promotion, and the adoption of new technologies

Output indicators as stated in the Country Programme Document for Turkmenistan 2021-2025, Results and Resources Framework, including baseline and targets:

CP Output 2.1: Public institutions and private sector have strengthened regulatory, institutional, and human capacity for realization of diversification, digitalization, and trade promotion with focus on creation of employment opportunities, including for women and vulnerable groups.

Indicator 2.1.1. Number of policies, regulatory acts, and mechanisms developed to enhance trade capacity, promote favorable investment climate, and strengthen business environment

Baseline: 1

Target: At least 5 (2025)

Data source: Project reports, national partner reports

Indicator 2.1.2. Number of approved initiatives to enhance trade capacity, investment climate, and business environment.

Baseline: 0

Target: At least 5 (2025)

Data source: Project reports, national partner reports

Applicable outcome from the UNDP Strategic Plan:

Outcome: 1. Advance poverty eradication in all its forms and dimensions

Title and No. of the Project: Single Window for Export-Import Operations

Expected Outputs	Indicators	Data Source	Baseline data		Target indicators				Data collection methods
			Description	Year	Year 1	Year 2	Year 3	Year 4	

Piloting of the Single window for export-import operations launched	1.1 Functionality of the Single window portal	UNCTADU NDP, SCS, SCAs	<ul style="list-style-type: none"> • Single window website • Reports of SCS and SCAs • Trade community 	2020	10%	30%	30%	30%	<ul style="list-style-type: none"> • Statistical analysis • Overview of reports • Interviews / surveys
	1.2 Developed components of SW prototype	UNCTADU NDP, SCS, SCAs	<ul style="list-style-type: none"> • Procedure for online registration of foreign trade contracts • Electronic phytosanitary and veterinary certificates 	2020	10%	30%	30%	30%	<ul style="list-style-type: none"> • User's Manual • Booklets / materials • Logs' analysis • Overview of reports • Statistical analysis
	1.3 Structural, operational and procedural changes developed by SCS u SCAs (Central bank, Ministry of Justice, MANP, MIA, CCI, MC)	UNCTADU NDP, SCS, SCAs	<ul style="list-style-type: none"> • Drafted documents • Management and Operational reports of SCS u SCAs 	2020	10%	30%	30%	30%	<ul style="list-style-type: none"> • Overview of draft documents • Overview of reports
	1.5 The SW Project Teams in the SCS and SCAs trained to operate, administrate and maintain the system.	UNCTADU NDP, SCS, SCAs	<ul style="list-style-type: none"> • Management and Operational reports of SCS u SCAs • Reports of SCS and SCAs 	2020	No	Yes	Yes	Yes	<ul style="list-style-type: none"> • Overview of reports • Course attendance lists; Lists of trainings
	1.6 The SW prototype integrated with ASYCUDA, piloted and launched.	UNCTADU NDP, SCS, SCAs	<ul style="list-style-type: none"> • Management and Operational reports of SCS u SCAs • Trade communities 	2020	10%	30%	30%	30%	<ul style="list-style-type: none"> • Overview of reports • Statistical analysis • Course attendance lists; Lists of trainings

<p>Mechanism for coordination SW system piloting and implementation for exports and imports established</p>	<p>1.7 Inter-agency risk management system implemented and operated</p>	<p>UNCTADU NDP, SCS, SCAs</p>	<ul style="list-style-type: none"> • Management and Operational reports of SCS u SCAs • Reports of SCAs 	<p>2020</p>	<p>10%</p>	<p>30%</p>	<p>30%</p>	<p>30%</p>	<ul style="list-style-type: none"> • Overview of reports • Statistical analysis • Course attendance lists; Lists of trainings 	
	<p>1.8 SCS and SCAs management receive regular reports from the SW system</p>	<p>UNCTADU NDP, SCS, SCAs</p>	<ul style="list-style-type: none"> • Management and Operational reports of SCS u SCAs 	<p>2020</p>	<p>10%</p>	<p>30%</p>	<p>30%</p>	<p>30%</p>	<ul style="list-style-type: none"> • Overview of reports • Statistical analysis 	
	<p>1.9 SW ready to exchange information with other countries.</p>	<p>UNCTADU NDP, SCS, SCAs</p>	<ul style="list-style-type: none"> • Management and Operational reports of SCS u SCAs 	<p>2020</p>	<p>10%</p>	<p>30%</p>	<p>30%</p>	<p>30%</p>	<ul style="list-style-type: none"> • Overview of reports • Statistical analysis 	
	<p>2.1 Establishment of the Inter-agency Commission comprised of relevant ministries and sectoral institutions to coordinate the operation of the "Single Window for Export-Import Operations" system.</p>	<p>UNCTADU NDP, SCS, SCAs</p>	<ul style="list-style-type: none"> • Legal document regulating the Commission's composition and activities 	<p>2020</p>	<p>10%</p>	<p>30%</p>	<p>30%</p>	<p>30%</p>	<ul style="list-style-type: none"> • Minutes of the meetings 	
	<p>2.2 Number of SW trainings organized for the SCS, SCAs and trade community</p>	<p>UNDP, UNCTAD, SCS, SCAs</p>	<ul style="list-style-type: none"> • Reports of SCS u SCAs • Trade communities 	<p>2020</p>	<p>0</p>	<p>4</p>	<p>0</p>	<p>0</p>	<ul style="list-style-type: none"> • Overview of reports • Interviews / surveys 	
	<p>2.3 User's Manual and training materials on Single window</p>	<p>UNDP, UNCTAD, SCS, SCAs</p>	<ul style="list-style-type: none"> • User's Manual • Training materials 	<p>2020</p>	<p>No</p>	<p>Yes</p>	<p>Yes</p>	<p>Yes</p>	<ul style="list-style-type: none"> • Review of the User's Manual and training materials 	

VII. MULTI-YEAR WORK PLAN

Expected Outputs	Planned Activities	Planned Budget				Responsible Party	Planned Budget		Amount (USD)
		2024					Funding Source	Budget Description	
		I	II	III	IV				
Output 1 <i>Piloting of the Single window mechanism for export-import operations launched</i>	1.10 Correction of SW components based on the testing results					UNCTAD	Government of Turkmenistan	61300 – International staff 71600 – Travel expenses	180,000.00 40,000.00
	1.11 Pilot testing of components and acceptance of pilot test results					UNCTAD	Government of Turkmenistan	61300 – International staff 71600 – Travel expenses	180,000.00 40,000.00
	1.12 SW system deployment					UNCTAD	Government of Turkmenistan	61300 – International staff 71600 – Travel expenses 74200 – Audio/video/printed materials 72500 – Office supplies	180,000.00 40,000.00 5,500.00 3,500.00
	Total, Output 1:								669,000.00
General management support (UNCTAD), 8%:							75100 – Facilities and Administration		53,520.00
Total for Output 1, including general management support (UNCTAD),8%									722,520.00

Output 2 <i>Mechanism for coordination SW system piloting and implementation for exports and imports established</i>	2.3 Study tour on SW for the SCS и SCAs managements						UNDP	Government of Turkmenistan	75700 – Training, Workshops, Conferences	18,150.00
	2.7 Technological training of SW component administrators (advanced level, work with source code)						UNDP	Government of Turkmenistan	75700 – Training, Workshops, Conferences and capacity building for SCST	376,569.00
	2.10 Identification of the national SW configuration						UNDP	Government of Turkmenistan	71400 – Local consultants	46,500.00
Total, Output 2:										
PROJECT MANAGEMENT	Project Manager						UNDP	Government of Turkmenistan	71400 – Contractual services	15,000.00
	Assistant on Administrative and Finance issues							Government of Turkmenistan		9,000.00
	Stationery						UNDP	Government of Turkmenistan	72500 – Office supplies	600.00
	Communication and Internet						UNDP	Government of Turkmenistan	72400 – Communication services	3,516.00
	Support from the UNDP Country Office in implementation						UNDP	Government of Turkmenistan	64300 – Direct Project Costs 74500 – Bank charges	6,072.00
	Final Evaluation of project						UNDP	Government of Turkmenistan	72100- International	20,000.00

									consultant 71600- Travel expenses	
Total for Project management:										54,188.00
Total for Output 2 and Project management:										495,407.00
General management support (UNDP), 7%:										
									75100 –Facilities and Administration	34,678.49
Total for Output 2 and Project management including general management support (UNDP), 7%:										530,085.49
GRAND TOTAL										1,252,605.49